

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF FOUNDRY LOVELAND METROPOLITAN DISTRICT

HELD

August 21, 2020

The Board of Directors of the Foundry Loveland Metropolitan District held a special meeting, open to the public via MS Teams at 1:00 p.m., Friday, August 21, 2020.

ATTENDANCE

A special meeting of the Board of Directors of Foundry Loveland Metropolitan District was called and held as shown above and in accordance with the applicable statutes of the State of Colorado. The following directors, having confirmed their qualifications to serve on the Board, were in attendance:

Directors in Attendance: (via teleconference)

Jordan Swisher, President
Easton Enge, Treasurer
Ashley Davidson, Secretary

Also in Attendance: (via teleconference)

Deborah Early, Esq.; Icenogle Seaver Pogue, P.C.
Michael Hogan; City of Loveland
Jim Nikkel, Shannon McEvoy, Amanda Castle, Molly Janzen, and
Kirsten Starman; Pinnacle Consulting Group, Inc.

CALL TO ORDER

The meeting was called to order at 1:04 p.m. by Director Swisher.

CONFLICT OF INTEREST DISCLOSURE

Ms. Early noted that notices of potential conflicts of interest for all Board Members were filed with the Colorado Secretary of State's office and with the District's Board. Ms. Early advised the Board that pursuant to Colorado law, certain disclosures by the Board Members might be required prior to taking official action at a meeting. The Board reviewed the agenda for the meeting, following which each Board Member present confirmed the contents of the written disclosures previously made stating the fact and summary nature of any matters as required under Colorado law to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

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APPROVAL OF AGENDA

The Board reviewed the agenda. Upon motion duly made by Director Davidson, and seconded by Director Swisher, it was unanimously

RESOLVED to approve the agenda, as amended to add items:

IV. B. Discussion and Approval of bids for Splash Pad repair.
IV. C. Approval of MSA and WO 2020.01 with Arrowhead Services LLC for Splash Pad repair in an amount of \$3857.00.

APPROVAL OF MINUTES

The minutes of the special meeting held on May 26, 2020 were presented. Upon motion duly made by Director Davidson, and seconded by Director Swisher, it was unanimously

RESOLVED to approve the minutes of the May 26, 2020 meeting, as presented.

PUBLIC COMMENT

There were no members of the public present.

FINANCIAL ITEMS

Ratification of Payables: Ms. Castle presented, and the Board reviewed, the check detail dated May 13, 2020 through July 31, 2020 for ratification and approval. Following review and discussion, and upon a motion duly made by Director Davidson, seconded by Director Swisher and, upon vote, unanimously carried, it was

RESOLVED to ratify payables in the amount of \$56,652.51.

Review of Budget vs. Actual for June 30, 2020: Ms. Castle presented the Budget vs. Actual for the periods of December 31, 2019 through June 30, 2020 and answered questions.

2019 Audit for Foundry Metropolitan District: Ms. Castle presented the 2019 Financial Audit for the District. Following review and discussion, and upon a motion duly made by Director Davidson, seconded by Director Swisher and, upon vote, unanimously carried, it was

RESOLVED to ratify the 2019 Audit for Foundry Metropolitan District.

Discussion and confirmation of O&M Fees: The Board discussed O&M fees in relation to the replacement of the plaza turf. It was determined that Director Davidson should pursue options for the replacement of the plaza turf.

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DISTRICT
MANAGER'S
ITEMS

Work Order 2019-01 with Zak George Landscaping for Snow Removal Services: Ms. Starman discussed and requested ratification of work order 2019-01 with Zak George Landscaping for Snow Removal Services. Following review and discussion, upon motion duly made by Director Davidson, seconded by Director Swisher and, upon vote, unanimously carried, it was

RESOLVED to ratify Work Order 2019-01 with Zak George Landscaping for Snow Removal Services in an amount not to exceed \$10,000.00.

Work Order 2020-01 with Zak George Landscaping for Landscape and Irrigation Maintenance: Ms. Starman discussed and requested ratification of work order 2020-01 with Zak George Landscaping for Landscape and Irrigation Maintenance Services in and amount no to exceed \$4,915.00. Following review and discussion, upon motion duly made by Director Davidson, seconded by Director Swisher and, upon vote, unanimously carried, it was

RESOLVED to ratify Work Order 2020-01 with Zak George Landscaping for Landscape and Irrigation Maintenance Services in an amount not to exceed \$4,915.00.

Work Order 2020-02 with Zak George Landscaping for Tree Replacement Services: Ms. Starman discussed and requested ratification of work order 2020-02 with Zak George Landscaping for Tree Replacement. Following review and discussion, upon motion duly made by Director Davidson, seconded by Director Swisher and, upon vote, unanimously carried, it was

RESOLVED to ratify Work Order 2020-02 with Zak George Landscaping for Tree Replacement Services in an amount not to exceed \$3,165.00.

Master Services Agreement and Work Order 2020-01 with Bautista Brothers Enterprises, LLC for Public Restroom Cleaning Services: Ms. Starman discussed and requested ratification of a Master Services Agreement and Work Order 2020-01 with Bautista Brothers Enterprises LLC, for Public Restroom Cleaning Services. Following review and discussion, upon motion duly made by Director Davidson, seconded by Director Swisher and, upon vote, unanimously carried, it was

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RESOLVED to ratify Master Services Agreement with Bautista Brothers Enterprises LLC. And Work Order 2020-01 for Public Restroom Cleaning Services in an amount not to exceed \$1,500.00.

Master Services Agreement and Work Order 2020-01 with Arrowhead Services LLC. for Splash Pad Repair: Director Davidson discussed and requested approval of a Master Services Agreement and Work Order 2020-01 with Arrowhead Services, LLC for Splash Pad repair. Following review and discussion, upon motion duly made by Director Davidson, seconded by Director Swisher and, upon vote, unanimously carried, it was

RESOLVED to ratify a Master Services Agreement and Work Order 2020-01 with Arrowhead Services LLC. for Splash Pad Repair in an amount of \$3,857.00.

Foundry Mailboxes: Director Davidson reported that the developer had come to an agreement with the Post Office regarding the mailboxes.

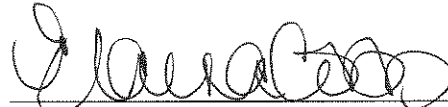
Manager's Report: Mr. McEvoy presented the Manager's Report to the Board and answered questions.

ADJOURNMENT

There being no further business to come before the Board at this time the meeting was adjourned at 2:01 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully Submitted,



Elaina Cobb, Secretary for the Meeting